

Teacher/Research Assistant Waiver Request Cover Sheet

Requests submitted by:

Name: _____ Date: _____

Academic Department: _____

Number of waiver requests with this form: _____

If additional information is needed, VSFA should contact:

Name: _____ Phone: _____

Email address: _____

Requests will be processed on a first-come, first-served basis. Please note that in order to successfully apply the waiver, the following requirements must be met:

- The request form must include all pertinent data (valid appointment dates, all questions answered on the form, signatures, etc.)
- If the student is a male, proof of Selective Service registration or documentation to validate an exemption from Selective Service registration must be included. For more details visit:
<http://students.uthscsa.edu/financialaid/2013/02/financial-aid-forms/>
- Students must enroll full-time - Requirements in effect as of May 1st, 2015 are:
 - GSBS Doctoral – 12 hours,
 - GSBS Master - 8 hours,
 - DSPP Certificate – 9 hours,
 - DSPP dual Certificate/Master – 8 hours.
 - Students under Final Hours, as designated by the Registrar's Office, will be considered full-time.